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QUANTUM Checklist

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QUALITY AREA: **Preparing the ground for stakeholders' consultation and a Quality Network (QN)**

Criteria	Indicator(s)	Yes	Partly	No	N/A	Self-assessment/ Comments <i>Instructions for filling this column: if the answer is 'Yes' or 'Partly', please describe how it is done in your VET organization/system; if the answer is 'No' or 'N/A', please explain why it is the case and if some action in the suggested direction could be beneficial for your VET provider/system.</i>
Preparatory activities	Relevant stakeholders are mapped and include all the categories of actors such as public authorities, private and public VET providers, companies, employers, employees' representatives, learners.					
	Relevant stakeholders are consulted about their expectations from their cooperation and on the needs of the VET providers/ system from their perspective, with a special focus on placement rates and utilization of acquired competences in the labour market or further education.					
	The perspective and specificity of each stakeholder mapped is clearly shared within the potential network in order to maximise the added value of each actors in the process of continuous improvement of the VET system and in order to improve the sustainability of the cooperation in the long run.					



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	Level of awareness and competences of the different stakeholders on Quality Assurance in VET is assessed and eventual learning opportunities are planned.					
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QUALITY AREA: Setting up a Quality Network (QN)

Criteria	Indicator(s)	Yes	Partly	No	N/A	Self-assessment/ Comments
						<i>Instructions for filling this column: if the answer is 'Yes' or 'Partly', please describe how it is done in your VET organization/system; if the answer is 'No' or 'N/A', please explain why it is the case and if some action in the suggested direction could be beneficial for your VET provider/system.</i>
Participating stakeholders	All relevant stakeholders are informed about the importance of collaborating for improving the quality of VET provision, including public and private VET providers, competent public authorities, companies and employers' representatives, workers' representatives, (former and prospect) learners.					
	It is clear for all the relevant stakeholders how to approach and be involved in the QN.					
	Access to the QN is regulated in a transparent and non-discriminatory way, ensuring rotation for those categories of stakeholders which are more numerous.					



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	Participating stakeholders are engaged in capacity building, mutual learning and sharing of good practices in topics such as feedback loops/mechanism results, recent developments and quality assurance in VET.					
Functioning mechanisms	All relevant stakeholders are grouped in a formalised/ formally established network/ platform/ committee, depending on the local, regional or national context of VET.					
	Internal managing rules are transparent and shared among all the participating actors.					
	There is a shared, transparent and formalised evaluation concept at VET provider/ system level – periods, procedures, topics, competences and responsibilities. It is coherent with ongoing EQAVET developments.					
	Internal communication is regular and result-oriented. It is done through a shared management tools, which simplify and optimise the horizontal exchange among participants (peer-to-peer approach).					
	Quality goals are set and distributed in a given timeline depending on local, regional or national priorities, and the Network works systematically on reaching such goals.					
	The QN conducts evaluation on a regular basis, applying the continuous improvement approach and thus ensuring a continuous					



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	process of development of the network itself and of the VET system.					
	The QN gathers relevant information about the satisfaction of the participating stakeholders and external VET organizations regularly and systematically (feedback culture). The collected information is processed and used for reflecting on the QN impact and performances.					
Funding & Sustainability	The QN has a flexible and cost-efficient management.					
	Funding is ensured in advance for a given period and regularly extended/re-approved, thanks to the participation of the public authorities.					
	Use of resources is managed transparently and subject to internal monitoring at designed points in time.					
	The work of the QN is adequately communicated at local, regional or national level (depending on the coverage of the network), raising interest/expectations from external stakeholders and thus strengthening its sustainability.					

QUALITY AREA: **EQAVET Indicator n° 5 – Placement rate in VET programmes**

Criteria	Indicator(s)	Yes	Partly	No	N/A	Self-assessment/ Comments
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						<i>Instructions for filling this column: if the answer is 'Yes' or 'Partly', please describe how it is done in your VET organization/system; if the answer is 'No' or 'N/A', please explain why it is the case and if some action in the suggested direction could be beneficial for your VET provider/system.</i>
Destination of VET learners	Destination of VET learners at a designated point in time after completion of training, according to the type of programme and the individual criteria is tracked (e.g. at 6 and 12 months).					
	Share of employed learners at a designated point in time after completion of training, according to the type of programme and the individual criteria is monitored.					
	Data are collected and analysed using a gender-disaggregated approach, and giving special attention to success rate of disadvantaged groups according to age and gender.					
	In case of drop-outs, information on the destination of learners who have dropped out is collected and shared with relevant stakeholders, including VET providers and learners.					
	Data sources from different databases already in place are made mutually intelligible and easily communicate among them.					



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	The feedback on the destination of learners is easily accessible to all the participating stakeholders.					
	The QN uses data on placement rate actively as an input in policy-making. It empowers VET providers, employers and employees in making use of such data in their programming.					
Share of employed learners	The share of employed learners is in line with the stakeholders' expectations and the macro-dynamics of the labour market registered at national and EU level.					
	The share of employed learners in occupations coherent with the studied VET programme is in line with the stakeholders' expectations and the macro-dynamics of the labour market registered at national and EU level.					
	The results of monitoring Indicator n° 5 are used for budgetary target setting.					
	The results of monitoring Indicator n° 5 increase accessibility and attractiveness of VET programmes by demonstrating relevance of VET programme to employment and/or higher education.					

QUALITY AREA: EQAVET Indicator n° 6 – Utilisation of acquired skills at the workplace



Criteria	Indicator(s)	Yes	Partly	No	N/A	Self-assessment/ Comments <i>Instructions for filling this column: if the answer is 'Yes' or 'Partly', please describe how it is done in your VET organization/system; if the answer is 'No' or 'N/A', please explain why it is the case and if some action in the suggested direction could be beneficial for your VET provider/system.</i>
Information on occupation obtained	Information on occupation obtained by individuals after completion of training, according to type of training and individual criteria is collected (graduate tracking).					
	Graduate tracking is based on the collection of both qualitative and quantitative data from graduates through surveys, including employment status, socio-biographical and socioeconomic information, further education and training pathways, link to level, field of study and provider, satisfaction, relevance/utilisation of acquired skills at the workplace and place of residence/migration to other countries.					
	Tools and mechanisms to monitor information on occupation of VET trainees are common within the QN. Results are share and their analysis inform the programming of all the different actors in the VET provider/ system.					
	Data are collected and analysed using a gender-disaggregated approach.					



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	The participation to the QN ensures adequate preparation of the personnel conducting graduate tracking and distributing the related monitoring tools (teachers, quality coordinators, etc.).					
	Learning results and occupational destination of VET learners are compared and analysed in an holistic approach by VET the providers/system.					
	Graduate tracking arrangements ensure taking decisions through qualified and reliable information also in relation to the <i>revision</i> phase of the Quality Assurance cycle.					
	The QN shares, monitors and elaborates (a) information on mechanisms set up to identify changing demands at different levels (b) evidence of their effectiveness.					
	Legal issues related to data protection on accessing individuals records are considered by the QN and written permissions from learners are obtained while they are still in the training.					
Satisfaction on acquired skills/competences	Assessment and self-assessment of the relevance of skills/competences with the VET provision is conducted using common tools and approaches.					
	Individuals/Former learners are satisfied with acquired skills/competences.					



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	Employers are satisfied with skills/competences acquired by the individuals participating in VET programmes.					
	The QN uses data on satisfaction of acquired skills/ competences actively as an input in policy-making. It empowers VET providers, employers and employees in making use of such data in their re-planning of VET programmes.					
	The design of new learning opportunities, new programmes and new providers is informed by the data collected and analysed at VET system level.					



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